

FINDING WORK



Dicke's Wicker & Cottage Craft Ltd.

The Company

Dicke's Wicker & Cottage Craft Ltd. has operated as a business in Vermilion for 30 years. Independently owned and operated, the company is one of the few independent craft stores left in the area. The company retails items with artistic appeal such as giftware and collectibles, and diversified product lines for discerning customers.

Some of the specialties the store has to offer include limited edition Bradford Exchange plates, figurines and ornaments, Boy Bears, Cherished Teddies, Precious Moments. The store also retails home décor, fashion jewelry, sterling silver, Webkins and Ty items, and Red Hats and accessories. They also market a full line of craft supplies, next-to-new pottery and wood turning.

The company employs two full-time and two part-time staff as sales assistants.

The Work

The nature of the work is retail in an eclectic indoor environment.

The Ideal Candidate

The ideal candidate to work at Dicke's Wicker & Cottage Craft will have the following attributes:

- Very enthusiastic about product lines
- Genuinely interested in meeting customer needs
- General knowledge of product lines
- Honesty and integrity



- Good work ethic
- Self-motivated
- Must enjoy retail
- Excellent customer service skills
- Ability to operate cash register and take payment by cash, debit card, Visa or MasterCard

Sales Assistant

The main responsibilities of this position are:

- Pricing and coding merchandise
- Planning and erecting displays
- Developing a good knowledge of the product lines
- Researching new product lines
- Must be eager to learn
- Merchandising: organizing products on shelves
- Cleaning and dusting merchandise



Vermilion & District
Chamber of Commerce

Government
of Alberta



Town of Vermilion

- Keeping store premises neat and organized
- Cashing out, and banking deposits
- Closing store as required

Training

In-house training on retailing and product lines is available to all employees.

Hours of Work, Salary and Benefits

Dicke's Wicker & Cottage Craft is open from 9:00 a.m. until 6:00 p.m. Monday through Saturday, with late opening until 9:00 p.m. on Thursday. The store is closed on Sunday and all Statutory Holidays. Staff shifts are assigned within opening hours and are flexible.

The company offers competitive wages and provides a staff discount. Vacation and vacation pay are paid according to the *Labour Standards Act*.

How to Apply

Job opportunities are typically posted in the local newspaper or on the Chamber of Commerce website.

Applicants are encouraged to apply, in person, with a résumé to:

Doreen Dicke
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5032 – 50th Avenue
Vermilion, AB T9X 1A2

Tel: 780 853-4455