

FINDING WORK



Greg Young Trenching & Mechanical

The Company

Greg Young Trenching & Mechanical is a family-oriented business, and at 13,000 sq.ft., is the biggest repair shop in Vermilion. They also sell heavy duty truck parts and re-sell dealer BD performance diesel parts. The company has served Vermilion and area for 28 years and takes pride in performing good quality work with a high degree of professionalism and enthusiasm. For further information on the company, visit their website at www.gregyoungtrenching.com.

The Work

The company provides the following services:

- Excavation
- Hydrovac
- Back hoe
- Track hoe
- Directional drilling
- Bobcat
- Gravel truck
- Chain trenchers
- Licensed private sewage distribution systems (PSDS)
- Heavy duty and automotive mechanical repairs
- Commercial and out of province inspections, including trucks, trailers, school buses, motor home and heavy motor home inspections

There are five licensed mechanics on duty, with seven service bays to handle general maintenance and repairs, oil changes and electrical diagnostics.



Currently, the company employs a staff of eight, comprising mechanics, skilled labourers and office staff.

The Ideal Candidate

The ideal candidate will have the following attributes:

- Mechanically inclined
- Team worker
- Professional
- Excellent customer service skills
- Dependable
- Hardworking



Vermilion & District
Chamber of Commerce

Government
of Alberta



Town of Vermilion

Mechanics

Must be a licensed Journeyman or Apprentice Heavy Duty Mechanic and is responsible for the servicing and repair of:

- automobiles and large trucks
- some light trucks
- School Buses
- Some agricultural equipment
- Small motors, spray washers
- Cleaning and maintenance of the shop
- Other duties as assigned

Skilled Labourers

Should have a minimum of a Class 3 Driver's Licence, although a Class 1 with Air Brakes Endorsement is preferred. The position requirements are as follows:

- Operation of heavy equipment including trencher, back hoe, vac trailer, bob cat, track hoe and gravel trucks
- Drilling for the replacement of water lines
- Installing water and sewer lines
- Installing septic systems
- Overhaul and maintain machinery and service work during the winter months

Office Manager

The office manager is responsible for the following:

- Invoicing and billing
- Answering the telephone
- Inventory
- Accounts Receivable and receiving payments
- Should have basic book keeping and computer skills
- Experience with Quick Books is an asset
- Performs some janitorial work as required

Hours of Work, Pay and Benefits

Hours of work are typically Monday to Friday from 8:00 a.m. to 5:00 p.m. The shop is closed on Saturdays, Sundays and Statutory Holidays. Overtime may be required. Vacations and vacation pay is in accordance with the *Labour Standards Act*. Salaries meet the industry standard. The company provides a small bonus at Christmas.

Training

The company will sponsor safety tickets for employees requiring such training.

How to Apply

Vacancies are typically advertised in the local newspapers or by word of mouth.

Interested candidates are requested to apply in person, by e-mail or fax, with a résumé, references and proof of credentials to:

Greg Young
Greg Young Trenching & Mechanical
4602 – 48A Avenue
Box 3292
Vermilion, Alberta T9X 2B2

Tel: 780 853-4700

Fax: 780 853-1892

Email: info@greyyoungtrenching.com